



Mrs Kate Goodger

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Grow Together Shine Forever

Friday 18th July

Dear Parents/Carers

Thank you for patience whilst we've been sorting out next year's wraparound bookings. It has taken much longer than we'd hoped but we think we're there now. Over the next few days, your bookings will appear in MyChildAtSchool. We will be taking the bookings you made via the web-from and adding these to the schedule in MCAS.

If you click into the Wraparound section in MCAS you will see there is a Breakfast and Afterschool option. If you open each, you'll see there is a calendar schedule which highlights the days you've booked. You'll be able to see whether you've booked the 7.45am or 8.15am start for Breakfast or a 5pm or 6pm pick-up for After-school. Please double check these are all correct by clicking the Next button to progress through the year. If there are no changes then you can simply close this box. If there are changes at this stage, please email the office.

If additional sessions are needed during the year, these can be booked on this page too, the cost will simply be added to your existing balance.

The total cost for all the sessions you have booked is available in the Outstanding Payments section. In this area, there will be an outstanding balance for both Breakfast and Afterschool Wrap (if you have booked both) for each child. If there are any credits carried forward from the current year, these will be deducted from one of the balances, hence there may be some variation to the amount outstanding even if you have booked the same sessions for all your children.

For most parents, the outstanding balance is well over £1,000, so just as in previous years, we're not expecting you to pay this all at once. If you click on 'Add to Basket' you can then vary the amount you wish to pay. We ask that you at least pay a month in advance for the sessions booked. You may find it simpler to pay in 10 instalments as before, so if the total fee is £2,000 for example you may choose to pay £200 each month starting at the end of July and ending next May before bookings for 26/27 open. We do ask you to keep on top of payments and refer you to our Terms and Conditions about potential cancellation if payments are not made within the appropriate timescales.

If you pay via Tax-Free Childcare vouchers or the Government Tax-Free childcare scheme simply do the same as you currently do and email confirmation of your payment to the office with proof of your payment submission. We will add the necessary credit to your account.

The ability to make Wraparound bookings is currently only available to regular bookers. We will be opening this up to the wider school in September so parents can book occasional sessions if there is availability.

Again, thank you so much for patience. We do believe MCAS will be better in the long run, but we just wanted to make sure it was working as we needed before making it available as our main Wraparound booking platform.

Kind regards

Mrs Kate Goodger
Headteacher